

## Associate Executive, Group Channels & Digitalisation

### Description

The Channels & Digitalization function enables end-to-end seamless connectivity for UOB customers across all physical and digital touchpoints of the Bank. Designed to be in tune with our customers' banking preferences, we strive to enhance engagement and deliver exemplary experiences across our network of branches, self-service machines and digital platforms. The team collaborates with FinTech ecosystem partners to keep abreast of developments in the FinTech innovation space and to embed ourselves in its customers' lives. UOB also harnesses customer insights to help delivers new business models and digital innovations, and to build deeper relationships with our customers.

### Responsibilities

- Process back-end manual account opening
- Perform KYC checks as part of account opening process
- Assist with placements of deposits for new accounts
- Approach customers for clarifications relating to account opening
- Comply with established operational control and audit procedures and maintain a high standard of housekeeping at branch.

### Qualifications

#### Skills And Experience

- Strong customer service mindset and enjoy the challenge of meeting and exceeding customers' expectations
- Team player, with good communication and problem-solving skills
- Able to multitask and possess leadership traits
- Effectively bilingual (written and spoken)

### Education

- No prior working experience required
- A local polytechnic Diploma or Degree
- Those with KYC or banking experience are welcome to apply
- Meticulous and detailed oriented

### Hiring organization

UOB

UOB aspires to build a better future for the people and businesses in the region.

Through its extensive network and suite of capabilities, the company offers financial solutions to the people and businesses within, and connecting with ASEAN.

The company creates solutions tailored to your unique needs through data and relationship-led insights.

Its comprehensive regional network and one-bank approach connects your business to new opportunities in ASEAN.

UOB helps businesses to advance responsibly and guide personal wealth to grow sustainably. UOB fosters inclusiveness and environmental well-being for stronger societies.

This is how UOB stay committed to forging a sustainable future for generations to come.

**Employment Type**

Full-time

**Job Location**

Singapore, Singapore

**Date posted**

January 16, 2023

**APPLY**